



**COMMUNITY ACTION PROJECT OF TULSA COUNTY
Regular Meeting - Board of Directors**

March 12, 2026– 8:00 am

Legacy Plaza, 5330 East 31st Street – Boardroom on main level
Tulsa, Oklahoma

AGENDA

(The Board may take action on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions
- d. Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

2. Minutes from the January 15, 2026 meeting

3. Succession Plan for Officers of the Board of Directors of Community Action Project of Tulsa County, Inc.

Special Video Presentation: 2026 Tulsa Area United Way Video

BUSINESS AGENDA

4. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes – January and February
- b. November 2025 and December 2025 Financial Update
- c. Credit Card Report – October, November and December 2025
- d. Fund Development Report
- e. IT Report

If Motion for Approval is made by the Finance Committee Chair, no second is required.

5. **Consideration of and Motion on approval of the Client Services Reports**
 - a. Client Services Committee Minutes
 - b. Head Start and Early Head Start Reports
 - c. Policy Council Minutes

If Motion for Approval is made by the Client Services Committee Chair, no second is required.
6. **Consideration of and Motion on approval of the Human Resources Committee Report**

If Motion for Approval is made by the Human Resources Committee Chair, no second is required.
7. **Consideration of and Motion on approval of the Directors and Officers Liability Insurance Coverage and Annual Insurance Renewal Summary**
8. **Consideration of and Motion on approval of Charles and Lynn Schusterman Family Philanthropies Grant Award for 2026**
9. **Consideration of and Motion on approval of the 2026-27 Selection Criteria**
10. **Consideration of and Motion on approval of Revisions to the Shared Decision-Making Agreement and Policy Council Bylaws**
11. **Consideration of and Motion on approval of the Revised Charter Agreement and Investment and Grant Agreement (IGA) with Neighborhood Reinvestment Corporation d.b.a. NeighborWorks® America**
12. **Proposed Executive Session:** *Possible discussion and vote to enter an Executive Session pursuant to 25 O.S. §§ 307(B)(1) to discuss the Executive Director's 2025 Performance Appraisal, Compensation, and the Executive Director's Goals for 2026*
13. **Vote to End Executive Session and Return to Regular Public Meeting**
14. **Consideration of and Motion to accept the Executive Director's Performance Appraisal and/or any other action items resulting from the Executive Session**
15. **For information only: Child Health & Safety Report**
16. **For information only: 2025 Improper Payment Review Report**
17. **For information only: 2026 Improper Payment Review Notifications**
18. **For information only: Notification of Head Start Monitoring Report**
19. **For information only: Strategic & Operational Performance Dashboard**
20. **For information only: CAP Cares Employee Assistance Fund-Status Report**
21. **For information only: 2026 Board Assessment Timeline**
22. **President's Report**
23. **Executive Director's Report**

Jan 5 NHA Stand-Up Call
 Jan 6 Lunch with Paula Marshall, CEO, Bama Companies
 Jan 6 Housing Solutions Board Meeting
 Jan 7 Yes! for Tulsa Kids Planning Meeting
 Jan 9 Jewish Federation of Tulsa Women's Philanthropy speaker
 Jan 12 Birth through Three Action Alliance Planning Call
 Jan 12 NHA Stand-Up Call
 Jan 14 Mathematica Meeting to Discuss QCIT Measure
 Jan 15 Tulsa Housing Authority Commission Meeting
 Jan 15 Head Start Litigation Update Webinar
 Jan 16 Tulsa City Councilors / Children's Funding Project / Yes! for Tulsa Kids Strategy Session
 Jan 20 Councilor Laura Bellis
 Jan 20 Housing Solutions Finance Committee Meeting
 Jan 21 Brent Johnson, Chair, Tulsa Children's Coalition
 Jan 22 TPS Partnership Meeting
 Jan 23 Yes! for Tulsa Kids planning meeting
 Jan 26 Birth through Three Action Alliance Planning Call
 Jan 29 CAP Tulsa Leadership Retreat
 Jan 29 Dinner with Deputy Mayor, Krystal Reyes
 Jan 30 OACAA Legislative Committee Meeting
 Feb 2 - 3 Potts Family Foundation Training
 Feb 2 Birth through Three Action Alliance Planning Call
 Feb 2 NHA Stand-Up Call
 Feb 4 Representative Suzanne Schreiber
 Feb 5 GKFF/BEST Quarterly Partnership Meeting
 Feb 6 Birth through Three Action Alliance Meeting
 Feb 6 Yes! for Tulsa Kids planning meeting
 Feb 9 Birth through Three Action Alliance Planning Call
 Feb 9 UPS Quarterly Partnership Meeting
 Feb 10 Jackie Dupont, Coretz Family Foundation
 Feb 10 OACAA Executive Director's Call
 Feb 10 CAA-OKC Strategy Discussion
 Feb 11 Deborah Johnstone - Potential Board Member
 Feb 13 Kaitlyn Newell, CELFE
 Feb 17 Mayor Nichols re Housing/Homelessness Funding
 Feb 17 Housing Solutions Finance Committee Meeting
 Feb 18 OACAA Board Meeting, Edmond
 Feb 18 Representative Mark Tedford @ State Capitol
 Feb 19 Ken Levit and Suzanne Schreiber, GKFF
 Feb 26 Tulsa Regional Chamber Women's Event
 Feb 26 OECP Quarterly Meeting with OSDE
 Feb 27 Rodrigo Rojas, PSO @ McClure

24. New Business: *[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about, or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]*

25. Adjournment

a. Next meeting – May 14, 2026