

COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting

May 8, 2025 – 8:00 a.m.

This meeting will be held at CAP Tulsa, 5330 East 31st Street, Tulsa, OK 74135
Boardroom on the Main Level

AGENDA

(Board may act on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

2. Minutes from March 13, 2025, Meeting

3. Renewed Board Term for George Charlton

4. Renewed Board Term for Dr. Sherry Been

BUSINESS AGENDA

5. For information only: Budget Gap Update

6. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes – March 2025 and April 2025
- b. Financial Reports – January 2025 and February 2025
- c. Credit Card Report – January 2025 and February 2025
- d. Fund Development Report
- e. IT & Cybersecurity Assessment Reports

7. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Report
- b. Head Start and Early Head Start Reports
- c. Policy Council Minutes and Report

8. Consideration of and Motion on approval of the Human Resources Committee Report

- 9. Consideration of and Motion on approval of the 2025-2026 Oklahoma State Department of Education, and Oklahoma Early Childhood Program 2025-2026 Provider Agreements and Provider Budgets**
- 10. Consideration of and Motion on approval of the 2025-2026 Continuation Application for Early Head Start-Child Care Partnerships (EHS-CCP) Grant Funds (Grant No. 06HP000477)**
- 11. Consideration of and Motion on approval of the Agreement with Board of Regents of the University of Oklahoma, Child Achievement Research Partnership (CARP)**
- 12. Consideration of and Motion on approval of the Agreement with Board of Regents of the University of Oklahoma, OECP Evaluation**
- 13. Consideration of and Motion on approval of the Worker's Compensation Contract Renewal**
- 14. Consideration of and Motion on approval of the Family & Children's Services Contract and Budget for 2025-2026**
- 15. Consideration of and Motion on approval for the Renewal of Agreement with Native American Coalition of Tulsa (NACT) to Provide Head Start Services at Eugene Field Early Childhood Education Center**
- 16. Consideration of and Motion on approval of the Nutrition Services Agreements with Tulsa Public Schools, Union Public Schools, and Sand Springs Public Schools**
- 17. Consideration of and Motion on approval of the Service Agreement with Tulsa Public Schools for Custodial Services at McClure, Skelly, Frost, Eugene Field, and Disney Early Childhood Education Centers**
- 18. Consideration of and Motion on approval of the Service Agreement with Office Express Janitorial Services for Briarglen, Rosa Parks, ECDC Reed and Reed Early Childhood Education Centers**
- 19. Consideration of and Motion on approval of the Agreement with Union Public Schools for Head Start services at Rosa Parks Early Childhood Education Center**
- 20. Consideration of and Motion on approval of 2025 Employee Stipend**
- 21. Consideration of and Motion on approval of CAP Tulsa Severance Payment Policy**
- 22. For information only: Child Health & Safety Report**
- 23. For information only: Q1 2025 Pulse Survey Results**

24. For information only: Q1 2025 Operational Plan Update

25. For information only: Strategic & Operational Performance Dashboard

26. For information only: New Vendors added in Q1 2025

27. President's Report

28. Executive Director's Report

Mar 4 Housing Solutions Board Meeting
Mar 6 Moises Echeverria, FTS
Mar 10 Spoke to Legislators on ECE at the Capitol followed by individual visits
Mar 10 Lunch with Carrie Williams, OPSR
Mar 10,17, 24, 31 NHSA Stand Up Call
Mar 14, 28 OPSR Legislative Update
Mar 19 Tulsa Youth Funding Initiative
Mar 27 TAUW Panel Site Visit @ McClure
Mar 28 VOX Interview on Pre-K in Oklahoma
Mar 31 OK Living Interview @ Disney
Apr 1 UPS partnership meeting
Apr 2 Federal Reserve Economic Forum
Apr 4 Tulsa Youth Funding Initiative
Apr 7, 14 NHSA Stand Up Call
Apr 8 OKACAA Day at the Capitol
Apr 9 Housing Solutions Board Meeting
Apr 9 Amanda Swope, City of Tulsa
Apr 10 VOX video shoot @ McClure
Apr 11 OPSR Legislative Update
Apr 11 FCS luncheon and speaker event
Apr 14 OHS Federal Review Opening
Apr 18 OHS Federal Review Close Out
Apr 18 NHSA National Call to Action
Apr 21 State HS grantees budget discussion
Apr 22 Joe Eddins
Apr 23 OKACAA Board Meeting
Apr 24 Children's Funding Project webinar
Apr 25 OPI Legislative Briefing Breakfast
School Visits: Sand Springs, ECDC Reed, Rosa Parks, Disney, Briarglen

29. New Business: *[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about, or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]*

30. Adjournment

a) **Next meeting July 17, 2025**