

COMMUNITY ACTION PROJECT OF TULSA COUNTY

Annual Meeting - Board of Directors

January 15, 2026 – 8:00 a.m.

Legacy Plaza, 5330 East 31st Street – Boardroom on main level
Tulsa, Oklahoma

AGENDA

(Board may act on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items.

2. Minutes from November 15, 2025 Meeting

3. 2026 Board Officers

- a. President: Paula Settoon
- b. Vice President: Carlos Bejarano
- c. Secretary: Mica Harding
- d. Treasurer: Jonathan Joiner

4. Board Member Renewal – Hitesh Pushpraj

5. Wipfli as Auditor for 2025 Year End

6. Tulsa Area United Way 2026 Application for 2027 Funds

7. Community Services Block Grant (CSBG) Application

8. HireCall Service Agreement

BUSINESS AGENDA

9. Consideration of and Motion on approval of the Finance Committee Report

- a. Finance Committee Minutes December 2025
- b. Financial Reports as of October 31, 2025
- c. Credit Card Reports for October 2025
- d. Fund Development Report

e. IT Report

10. Consideration of and Motion on approval of the Client Services Reports

- a. Client Services Committee Report
- b. Head Start and Early Head Start Reports
- c. Policy Council Minutes and Report

11. Consideration of and Motion on approval of the Human Resources Committee Report

12. Consideration of and Motion on approval of the Proposed 2026 CAP Tulsa Budget

13. Consideration of and Motion on approval of 2026 Operational Plan

14. Consideration of and Motion on approval of Emergency Succession Plan

15. Consideration of and Motion on approval of Cost Allocation Plan

16. Consideration of and Motion on approval of Annual Lease Schedule with Tulsa Children's Coalition including Monthly Rental Rates

17. Consideration of and Motion on approval of Amendment of Tulsa Public Schools Nutrition Agreement Pricing for 2025-26 Program Year

18. Board Training – ERSEA Eligibility Training by Stacey South-Corner

19. For review: Active Vendor List

20. For information only: Child Health & Safety Report

21. For information only: Q4 2025 Operational Plan Update

22. For information only: Strategic Dashboard Update

23. For information only: Advocating Strategy Quarterly Update

24. For information only: 2026 Head Start – Early Head Start Notice of Grant Award, Award No. 06CH012014-05-00

25. For information only: NeighborWorks PROMPT Assessment Report

26. For information only: Q4 Pulse Survey Results

27. For information only: Board of Directors Assessment planned for March 2026

28. For signatures: Annual Board Letter of Agreement

29. President's Report

30. Executive Director's Report

Nov 4 Housing Solutions Board Meeting
 Nov 10 UPS Quarterly Partnership Meeting
 Nov 10 City of Tulsa MOCYF 0 -3 Action Alliance Planning Meeting
 Nov 11 OKCNP 2025 Visions Awards Honoring Bob Harbison, OKC
 Nov 12 GKFF-BEST Advisory Data Subcommittee Event
 Nov 13 NHSA Government Shutdown Update
 Nov 13 OECP Quarterly Meeting with OSDE
 Nov 17 OKACAA Legislative Committee Meeting
 Nov 17 NHSA Stand-Up Call
 Nov 18 Christy Hannah, Prospective HR Committee Member
 Nov 18 Dr. Anna Johnson and Cindy Decker re SEED Study
 Nov 19 OKACAA Board meeting
 Nov 19 Senator Joanna Dossett
 Nov 20 Sophia Pappas, GKFF-BEST Monthly Meeting
 Nov 20 John Hope Franklin Reconciliation Dinner
 Nov 21 Service Award Luncheon for 20 & 25-Year Recipients
 Dec 2 Housing Solutions Board Meeting
 Dec 4 Paula Brown, Oklahoma Head Start Association
 Dec 7 Volunteer Event for Choosing Childbirth Program
 Dec 8 Michael Dupont, Schusterman Family Philanthropies
 Dec 8 City of Tulsa MOCYF 0 -3 Action Alliance Planning Meeting
 Dec 8 Tulsa Children's Coalition Board Meeting
 Dec 10 Leadership Team Holiday & Appreciation Luncheon
 Dec 11 TPS Monthly Partnership Meeting
 Dec 11 OKACAA / Oklahoma Dept of Commerce Meeting
 Dec 16 Housing Solutions Finance Committee Meeting
 Dec 17 OKACAA Board Meeting & Holiday Luncheon
 Dec 17 Joe Dorman, Oklahoma Institute for Child Advocacy
 Dec 17 Potts Family Foundation Open House, OKC
 Dec 19 Councilor Laura Bellis re Tulsa Revenue Proposal
 Employee Appreciation Gift Card Distribution - All Schools + HQ

31. New Business: *[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(10), "...any matter not known about, or which could not have been reasonably foreseen prior to the time of posting" 24 hours prior to meeting]*

32. Adjournment

a) The next Board of Directors meeting is scheduled for March 12, 2026