COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting
November 12, 2026 – 8:00 a.m.
Legacy Plaza, East Tower, 5330 East 31st Street – Boardroom on main floor
Tulsa, Oklahoma

AGENDA

(Board may take action on any of the agenda items listed below.)

1. **Call to Order**
   a. Compliance with Oklahoma Open Meeting Act
   b. Disclosure of Conflicts of Interest
   c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of the discussion, consideration, and action on the following items:

2. **Minutes from September 10, 2026 Meeting**

3. **2027 Meeting Dates for Executive Committee, Board of Directors and TCLF**

4. **New Board Member, Amanda Carse, Policy Council Chair**

5. **New Board Member, Brandon White**

6. **Application for Community Development Block Grant (CDBG) Funds**

BUSINESS AGENDA

7. **Consideration of and Motion on approval of the Finance Committee Report**
   a. Finance Committee Minutes
   b. Financial Reports
   c. Credit Card Report
   d. Fund Development Report
   e. IT Report

8. **Consideration of and Motion on approval of the Client Services Reports**
    a. Client Services Committee Report
    b. Governance Report
    c. Policy Council Minutes

9. **Consideration of and Motion on approval of the Human Resources Committee Report**

10. **Consideration of and Motion on approval of the Employee Handbook Revisions**

11. **Consideration of and Motion on approval of 2027 Benefit Plan Renewal**

12. **Consideration and Motion on approval of CAP Tulsa's 2025 Final 403(B) Thrift Plan Audit**

13. **Consideration and Motion on approval of Accounting Policies and Procedures Updates**

14. **Consideration and Motion on approval of 2026 Community Needs Assessment and Prioritized Needs**

15. **Consideration and Motion on approval of the Agency Risk Assessment**

16. **Board Training – Shared Governance – Roles & Responsibilities –** ***Stacey South-Corner***

17. **For information only: Child Health & Safety Report**

18. **For information only: Multi-Year Financial Projection 2027-2029**

19. **For information only: Agency Cost Per Slot Update**

20. **For information only: 2026 Operational Plan Quarterly Update**

21. **For information only: Strategic Dashboard**

22. **For information only: Advocacy Strategy – Quarterly Update**

23. **For information only: Program Information Reports (PIR's)**

24. **For information only: 2025-26 Head Start Annual Report**

25. **For information only: 2025-2026 OECP Annual Report**

26. **President's Report**

27. **Executive Director's Report**

Sept 1 TAUW Non-Profit Partner Retreat
Sept 1 Housing Solutions Board Meeting
Sept 1 NHSA Exploring the Head Start NPRM
Sept 2 NHSA Exploring the Head Start NPRM
Sept 4 YES! for Tulsa Kids Coalition Meeting
Sept 8 Coffee with Katie Henke, Tulsa Chamber
Sept 9 YES! for Tulsa Kids Coalition Meeting
Sept 10 CAP Tulsa School Tour with Senator Ally Seifried

Sept 14 Tulsa Children's Coalition Board Meeting
Sept 15 CAP Tulsa Leadership Retreat
Sept 16 Housing Solutions Finance Committee Meeting
Sept 16 Impactful Women of the 918 Celebration
Sept 17 MOCYF Action Alliance Update
Sept 18 YES! for Tulsa Kids Coalition Meeting
Sept 24 Tulsa Chamber Women's Programming Event
Sept 24 Critical Thinking Skills Training Facilitator
Sept 28 GKFF/BEST Quarterly Meeting
Sept 29 BOKF Semi-Annual 403b Plan Review
Sept 30 Alison Anthony, ED, Tulsa Area United Way
Oct 1 Lori Frank, Frank Family Foundation
Oct 2 YES! for Tulsa Kids Coalition Meeting
Oct 5 NHSA Stand Up Call
Oct 6 Housing Solutions Board Meeting
Oct 12 CAP/Educare/GKFF Cost Per Slot Comparison Meeting
Oct 13 - 14 Aspen Ideas Festival
Oct 16 YES! for Tulsa Kids Coalition Meeting
Oct 19 NHSA Stand Up Call
Oct 20 Housing Solutions Finance Committee Meeting
Oct 21 YES! for Tulsa Kids Expanded Coalition Meeting
Oct 22 CAP/TPS Monthly Partnership Meeting
Oct 23 Alisa Bell, ED, JAMES, Inc.
Oct 27 TAUW Open AI Academy
Oct 27 TAUW Lunch and Learn
Oct 30 YES! for Tulsa Kids Coalition Meeting
Service Awards
Business & Budget Reviews - All Departments
School Visits: Eugene Field, Frost

28. New Business: *[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(10), "...any matter not known about, or which could not have been reasonably foreseen prior to the time of posting" 24 hours prior to meeting]*

29. Adjournment