

COMMUNITY ACTION PROJECT OF TULSA COUNTY
Board of Directors Meeting
September 10, 2026 – 8:00 a.m.

Legacy Plaza East Tower, 5330 East 31st Street, Tulsa, Oklahoma
Boardroom on the main floor

AGENDA

(Board may take action on any of the agenda items listed below.)

1. Call to Order

- a. Compliance with Oklahoma Open Meeting Act
- b. Disclosure of Conflicts of Interest
- c. Introductions, Roll Call, and Declaration of Quorum

CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration, and action on the following items:

2. Board Minutes from July 16, 2026

3. Annual Allocations for State Appropriated Funds (Admin & Head Start) for Community Action Agencies for 2027

BUSINESS AGENDA

4. Consideration of and Motion on Approval of the Finance Committee Report

- a. Finance Committee Minutes
- b. Financial Reports
- c. Credit Card Report
- d. Fund Development Report
- e. IT Report

5. Consideration of and Motion on Approval of the Client Services Report

- a. Client Services Committee Report
- b. Head Start and Early Head Start Governance Report
- c. Policy Council Minutes
- d. Parent Services, ESL and L@H Survey Results

6. Consideration of and Motion on Approval of the Human Resources Committee Report

7. Consideration of and Motion on Approval for the Renewal of Memorandum of Understanding and Subrecipient Agreement with Green Country Habitat & Boomtown Development for NeighborWorks

- 8. Consideration of and Motion on Approval of the Renewal of the Subrecipient Agreement with Growing Together for NeighborWorks**
- 9. Consideration of and Motion for Approval of the Baseline Application for 2027 Head Start/Early Head Start Grant Funds (Grant No. 06CH012014) with Consolidation of Early Head Start-Child Care Partnerships Grant**
- 10. Consideration of and Motion on Approval of Organizational Standards 6.5 and 9.3 for Community Action Agencies – Strategic Progress & Adjustments**
- 11. Consideration of and Motion on Approval of Changes to the Employee Handbook Policies**
- 12. For information only: Child Health & Safety Report**
- 13. For information only: Office of Head Start Notice of Proposed Rulemaking (NPRM) Update**
- 14. For information only: Strategic & Operational Performance Dashboard**
- 15. For information only: Executive Director’s Mid-Year Review**
- 16. For information only: GKFF/BEST Implementing Partner Agreement for 2026-27 OECP and EHS Match Funds**
- 17. For information only: Notice of Post-Award Amendment for 2026 Head Start/Early Head Start (Grant No. 06CH012014) with Consolidation of Early Head Start-Child Care Partnerships Funding and Slots**
- 18. For information only: Final Nutrition Pricing for 2026-27 Program Year**
- 19. President’s Report**
- 20. Executive Director’s Report**
 - Aug 3 NHA Stand-Up Call
 - Aug 4 Oklahoma Literacy Forum, OKC
 - Aug 6 Office of Head Start Webcast re NPRM
 - Aug 6 NHA Strategy, Principles and Big Picture Around the Upcoming NPRM Webinar
 - Aug 7 YES! for Tulsa Kids Coalition Meeting
 - Aug 10 Pre-Service Opening Session
 - Aug 10 Kate Cofer and Sarah Gould, Ethos Architects
 - Aug 10 NHA Stand-Up Call
 - Aug 12 NHA NPRM Update Webinar
 - Aug 12 City of Baltimore ECE Discussion
 - Aug 13 Kate Neary, CEO, Community Health Connection
 - Aug 17 NHA Stand-Up Call
 - Aug 18 Housing Solutions Finance Committee Meeting
 - Aug 18 YFTK Presentation to TAUW Advocacy Council
 - Aug 19 OACAA Board and Legislative Committee Meeting, Edmond
 - Aug 21 Oklahoma Academy Salute Event representing Potts Family Foundation
 - Aug 24 CAP Tulsa/UPS Quarterly Partnership Meeting
 - Aug 26 Sophia Pappas, GKFF/BEST Monthly Meeting
 - Aug 26 HUB Annual Benefit Renewal Meeting

Aug 27 Kathy Neal, McAfee & Taft
Aug 31 OPSR Oklahoma Child Care System Strategy Meeting

21. New Business: *[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about, or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]*

22. Adjournment

a) The next meeting is November 12, 2026